

SoTL Funding Committee

MON MAR 16, 1:00-3:00 PM at CETL

Minutes (Approved April 23, 2015)

College (Last FY of term)	Representative	Present?
Bagwell College of Education (FY17)	Megan Adams	No
Coles College of Business (FY18)	(vacant)	
College of Architecture and Construction Management (FY16)	(vacant)	
College of Computing and Software Engineering (FY17)	(vacant)	
College of Humanities and Social Sciences (FY16)	Jennifer McMahon-Howard	Yes
College of Science and Mathematics (FY18)	Amy Hillen	Yes
College of the Arts (FY17)	Sam Robinson	Yes
Southern Polytechnic College of Engineering & Engineering Technology (FY18)	Lori Lowder	Yes
University College (FY16)	Hillary Steiner	Yes
WellStar College of Health and Human Services (FY18)	(vacant)	
CETL Associate Director for SoTL (ex-officio, voting)	Tom Pusateri	Yes

1. Charge to committee: Michele DiPietro

CETL Executive Committee Michele DiPietro charged the committee with reviewing proposals and making recommendations for recipients of the following SoTL-related CETL funding programs: Faculty Learning Communities, SoTL Retreat, and Teaching Conference Travel Funds.

2. Election of Chair

The committee elected Hillary Steiner to serve as Chair of the Committee.

3. Definition of Quorum and Voting

The committee agreed that a quorum would be defined as the number of representatives present at a scheduled meeting. Voting will be determined by simple majority of representatives present.

4. Discussion of instructions and rubric for SoTL Retreat applications

Committee members recommended that the instructions and rubric for future SoTL Retreat applications be modified as follows:

- Indicate that funding is by project (e.g., one stipend per project) but encourage individual faculty members to apply as a representative (preferably project lead) of a collaborative team.
- Ask applicants (a) to include the names and email addresses of collaborators on the project who are faculty members at KSU or other institutions and (b) to complete a check-box indicating that all collaborators approve the application and are aware that the applicant is the only member of the project eligible for the stipend.
- Ask participants to indicate whether their work during the retreat will focus on project conceptualization, analysis, or write-up.
- Include a criterion for “significance and potential impact of the SoTL project” and clarify instructions to applicants to address this criterion in the Project Abstract.

- Include a criterion for “feasibility of productive work during the full retreat” and clarify instructions to applicants to address this criterion in the Project Challenges.
- Include an “overall rating” that allows reviewers to view applications holistically.
- Change each scale from 3 levels to 5 levels to allow for greater differentiation in ratings.

5. Review of SoTL applications

The committee reviewed 14 applications. One applicant contacted Tom Pusateri prior to the meeting to withdraw due to a prior commitment on the dates for the SoTL Retreat.

The committee voted to invite the following faculty members to participate in the 2015 SOTL Retreat (May 19-21, 2015) and receive funding for their projects for participation, one of which was accepted upon revision of the application:

Name	Department	Title of SoTL project
Basch, Katy	Elementary and Early Childhood Education	Providing Developmentally Appropriate Technology in the Preschool Classroom
Dutcher, Cristen	School of Accountancy	Students’ Perceptions of Interactive Technology as a Learning Tool in Legal Studies Courses
Glassmeyer, David	Mathematics	Students’ Thinking about Proportional Relationships between Quantities of a Circle
Molitoris Miller, Susanna	Mathematics	Navigating the Map: A Framework for Using Concept Maps as a Form of Lesson Study In Mathematics Content Courses
Parrott, Charles T.	Theatre & Performance Studies	Towards a Theory and Method of Devised Ensemble Storytelling for the Classroom
Siha, Samia	Management & Entrepreneurship	Online Assessment Tools: A Faculty Perception
Traille, Kay	History and Philosophy	Teaching and Engaging Minority Students in School History classrooms: What Minority Students Think History is For
Vasquez, Anete	Secondary and Middle Grades Education	Adolescent Literature as a Tool for Creating Culturally Competent Educators
Wynn, Chuck	History and Philosophy	Effects of Problem-Based Learning on the Development of Postformal Thinking Skills of First-Year Learning Community Students

6. Reminder of next meeting

The committee’s next meeting is scheduled for Thursday, April 23, 2015, 1:00 – 3:00 PM at CETL to review proposal and make recommendations for recipients of the Teaching Conference Travel Funds. Tom Pusateri will share applications and a draft rubric with the committee one day after the Friday, April 17 deadline for applications.

SoTL Funding Committee

THU APR 23, 1:00-3:00 PM at CETL

Minutes (Approved via Electronic Vote, April 29, 2015)

College (Last FY of term)	Representative	Present?
Bagwell College of Education (FY17)	Megan Adams	Yes
Coles College of Business (FY18)	(vacant)	
College of Architecture and Construction Management (FY16)	(vacant)	
College of Computing and Software Engineering (FY17)	(vacant)	
College of Humanities and Social Sciences (FY16)	Jennifer McMahan-Howard	Yes
College of Science and Mathematics (FY18)	Amy Hillen	Yes
College of the Arts (FY17)	Sam Robinson	Yes
Southern Polytechnic College of Engineering & Engineering Technology (FY18)	Lori Lowder	Yes
University College (FY16)	Hillary Steiner	Yes
WellStar College of Health and Human Services (FY18)	(vacant)	
CETL Associate Director for SoTL (ex-officio, voting)	Tom Pusateri	Yes

1. Approval of last meeting's minutes

Motion to approve the minutes from the March 16, 2015 meeting.

Moved: Lowder; Second: McMahan-Howard

PASS: 6-0-1 (Yes-No-Abstain)

2. Eligibility of faculty members for funding

Motion to permit faculty members serving on the committee, other than the chair, to apply for a funding program and to recuse themselves from discussions and vote on the funding program.

Moved: Adams; Second: Hillen

PASS: 7-0-0 (Yes-No-Abstain)

3. Chair's term

Motion to elect a chair for a one-year term for each fiscal year (July 1 through June 30).

Moved: McMahan-Howard; Second: Robinson

PASS: 7-0-0 (Yes-No-Abstain)

Motion to appoint Hillary Steiner to serve as committee chair during FY16.

Moved: McMahan-Howard; Second: Adams

PASS 7-0-0 (Yes-No-Abstain)

4. Discussion: Dates for future SoTL Retreat

The committee discussed whether the SoTL Retreat dates should be staggered (e.g., different weeks during Maymester and perhaps June) so that faculty in departments who have conferences or other potential conflicts with the same dates each year. The committee will revisit this issue at a future meeting.

5. Deadlines for travel awards during the 2015-2016 academic year

Motion to hold two funding deadlines for travel awards during the 2015-2016 academic year, one on October 1, 2015 for travel during FY16 and one on April 1, 2016 for travel during FY17.

Moved: Robinson; Second: Lowder

PASS 7-0-0 (Yes-No-Abstain)

Based on the quality of applications submitted for the October 1 competition, the committee will decide whether to hold another competition in early 2016 for unexpended FY16 funds.

The committee discussed changing the deadline in future years to accommodate faculty members who may receive notification of acceptance of presentations at different dates during the year.

7. Discussion/decision on teaching conference travel funds applications.

Because she submitted a proposal for this funding program, Dr. Lowder recused herself from the discussion and vote.

The committee reviewed 12 proposals and voted to fund the following projects:

NAME DEPARTMENT	PROJECT TITLE CONFERENCE	FUNDING AWARDED
GuramatunhuCooper Nyasha M. <i>Leadership and Integrative Studies</i>	Leadership Education Academy -Travel Funding Application <i>Attendance at the Leadership Education Academy Orlando, FL (August 2-5, 2015)</i>	\$500.00
Hwang, Kristine <i>School of Art and Design</i>	Using 3D printing technology for improving typography comprehension in Graphic Design <i>Presentation at the International Conference for Graphic Communication Educators San Luis Obispo, CA (July 5-10, 2015)</i>	\$500.00
Karim, M. A. <i>Civil and Construction Engineering</i>	Project Based Learning of Environmental Engineering: A Case Study <i>Presentation at the American Society for Engineering Education Annual Conference and Exposition Seattle, WA (June 14-17, 2015)</i>	\$1,000.00
Lowder, Margaret Loraine <i>Mechanical Engineering</i>	Student and Faculty Perceptions of Attendance Policies at a Polytechnic University <i>Presentation at the American Society for Engineering Education Annual Conference and Exposition Seattle, WA (June 14-17, 2015)</i>	\$1,000.00
Vasquez, Anete <i>Secondary and Middle Grades Education</i>	ISSoTL International Collaborative Writing Group on Scholarship of Work and Practice-based Learning <i>Participation in a collaborative working group at the Annual Conference of the International Society for the Scholarship of Teaching and Learning Melbourne, Australia (October 27-30, 2015)</i>	\$1,000.00

The committee discussed changes to next year's call for proposals that would indicate that funding for presentations with multiple authors from KSU would not receive funding that exceeded the maximum amount for a single-authored presentation (e.g., \$1000 maximum per presentation, not \$1000 per author). The committee also indicated that a faculty member who submits a proposal in which other KSU faculty members are co-authors would be required to identify the co-authors in the proposal and indicate that all co-authors were informed of the proposal.

SoTL Funding Committee

MON SEP 14, 2015, 12:00-1:30 PM at CETL (Kennesaw Campus)

Minutes (Approved OCT 14, 2015)

College (Last FY of term)	Representative	Present?
Bagwell College of Education (FY17)	Megan Adams	Yes
Coles College of Business (FY18)	(vacant)	---
College of Architecture and Construction Management (FY16)	(vacant)	---
College of Computing and Software Engineering (FY17)	(vacant)	---
College of Humanities and Social Sciences (FY16)	Jennifer McMahon-Howard	Yes
College of Science and Mathematics (FY18)	Amy Hillen	Yes
College of the Arts (FY17)	Sam Robinson	No
Southern Polytechnic College of Engineering & Engineering Technology (FY18)	Lori Lowder	Yes
University College (FY16)	Hillary Steiner	Yes
WellStar College of Health and Human Services (FY18)	(vacant)	---
CETL Associate Director for SoTL (ex-officio, voting)	Tom Pusateri	Yes

1. Approval of last meeting's minutes

Motion to approve the minutes from the April 23, 2015 meeting.

Moved: Robinson; Second: Lowder

PASS: 6-0-0 (Yes-No-Abstain)

2. Application deadlines of FY17 Faculty Learning Communities

In order to enable Faculty Learning Communities (FLCs) to begin their work earlier in the academic year, the SoTL Funding Committee requests that the date for applications for FY17 be moved to mid- to late-Spring 2016. This will enable the Committee to meet and make decisions prior to the end of the Spring semester so that FLC Coordinators can plan their first meetings during August or early September.

The Committee requests that the Quick Starters Faculty Learning Community be the one exception to this rule. The deadline for this FLC should occur early enough in Fall semester so that new faculty may apply and still enable the FLC Coordinator to schedule a first organizational meeting by early September.

The Committee requested that deadlines for SoTL-related funding programs (e.g., FLC, Travel Funds, SoTL Retreat) be scheduled concurrently on as few dates as possible during the academic year so that the Committee can reduce the number of meetings needed to conduct reviews.

3. Teaching Conference Travel Funds

The Fall 2015 application deadline for Teaching Conference Travel Funds is Monday, October 12, 11:59 PM. The Committee will meet at 9 AM – 10 AM on Wednesday, October 14 at CETL to discuss and vote on recommendations to fund these awards. CETL has \$8000 to allocate to applications for travel completed and expenses submitted by June 10, 2016.

4. Review of Applications for FY16 Faculty Learning Communities

The Committee reviewed a total of 45 applications:

- 12 applications from prospective faculty coordinators of a 5- to 7-person FLC,
- 12 individual applications for participation in the "Year of" FLC,
- 14 individual applications for participation in the Quick Starters FLC,
- 3 individual applications for participation in the HIPS-7 FLC, and
- 4 individual applications for participation in the SoTL FLC.

Neither the HIPS-7 FLC nor the SoTL FLC had the minimum number (5) of applicants needed for the FLC to be funded, so the Committee decided to recommend reallocating funds for these FLCs to other FLCs that met the minimum number of applicants. The Committee considered combining the two FLCs but decided against this because the proposals for HIPS and SoTL were so different that they did not work well together when combined. The Committee requests that Stephanie Foote and Tom Pusateri, the prospective coordinators respectively of the HIPS-7 FLC and the SoTL FLC, contact applicants to offer consultation on how to move their projects forward without CETL funding.

The Committee reviewed the applications for the other FLCs, voted on their recommendations, and forwarded these recommendations to Michele DiPietro, CETL Executive Director, for his review. Dr. DiPietro also received recommendations from Dan Paracka, Coordinator for the "Year of" FLC, and Esther Jordan, Coordinator of the Quick Starters FLC, which he considered in combination with the Committee's recommendations to arrive at final decisions for funding of those FLCs. The following applicants received funding:

- **Faculty Learning Communities (5- to 7-person teams coordinated by the applicant)**

Coordinator's Name (alphabetical order), College-Department: *Project Title*

Nyasha M. GuramatunhuCooper, University College (UC)-Leadership and Integrative Studies:
Millennials in the Classroom

Kristin Hoyt, College of Humanities and Social Sciences (CHSS)-Foreign Languages: *Re-visioning the Department of Foreign Languages Curricular Framework: Exploring a Multiliteracies Approach*

Sharon Pearcey, CHSS-Psychology: *Creating Discipline Specific Undergraduate Honors Programs in Psychology and Nursing using High Impact Practices*

Wendy Sanchez, College of Science and Mathematics (CSM)-Mathematics: *Design and Assessment of Mathematics Methods Course Assignments*

- **"Year of the Portuguese Speaking World" Faculty Learning Community**

Coordinator: Dan Paracka, Director of Academic Initiatives: Division of Global Learning

Participant (alphabetical order), College-Department

Kami Anderson:-CHSS/Honors College: Communication

Karen Boettler: University College: Center for Student Leadership

Bernard Goldfine, WellStar College of Health and Human Services, Health Promotion and Physical Education

Brandon Lundy, CHSS-Geography and Anthropology

Linda Malgeri-Coles College of Business (CCoB): Accounting

Robert Simon, CHSS-Foreign Languages
Griselda Thomas-CHSS: Interdisciplinary Studies
Kenneth Williamson, CHSS-Geography & Anthropology; Interdisciplinary Studies

- **Quick Starters Faculty Learning Community**
Coordinator: Esther Jordan, CETL Associate Director for Faculty Support

Participant (alphabetical order), College-Department

Melissa Driver, Bagwell College of Education (BCoE): Inclusive Education
Ariel Eisenberg, CHSS: History & Philosophy; Interdisciplinary Studies
Theodore Grosch, Southern Polytechnic College of Engineering and Engineering
Technology: Electrical Engineering
Sarah Holmes, College of the Arts (COTA): Dance
April Johnson, CHSS: Political Science and International Affairs
Victor Larsen, CSM: Mathematics
Maurice LeBlanc, CSM: Mathematics
Arief Setiawan, College of Architecture and Construction Management: Architecture
D. McCree O'Kelley, COTA: Dance
Paul McDaniel, CHSS: Geography and Anthropology
Deborah Sosower, COTA: School of Art & Design
Evelina Sterling, CHSS: Sociology & Criminal Justice
Camille Sutton-Brown-Fox, BCoE: Elementary and Early Childhood
Amber Wagner, College of Computing and Software Engineering: Computer Science

===== end of minutes

SoTL Funding Committee

MON OCT 14, 2015, 9:00-10:00 AM at CETL (Kennesaw Campus)

Minutes (Approved FEB 11, 2016)

College (Last FY of term)	Representative	Present?
Bagwell College of Education (FY17)	Megan Adams	No
Coles College of Business (FY18)	(vacant)	---
College of Architecture and Construction Management (FY16)	(vacant)	---
College of Computing and Software Engineering (FY17)	(vacant)	---
College of Humanities and Social Sciences (FY16)	Jennifer McMahon-Howard	Yes
College of Science and Mathematics (FY18)	Amy Hillen	Yes
College of the Arts (FY17)	Sam Robinson	Yes
Southern Polytechnic College of Engineering & Engineering Technology (FY18)	Lori Lowder	Yes
University College (FY16)	Hillary Steiner	Yes
WellStar College of Health and Human Services (FY18)	(vacant)	---
CETL Associate Director for SoTL (ex-officio, voting)	Tom Pusateri	Yes

1. Approval of last meeting's minutes

Motion to approve the minutes from the April 23, 2015 meeting.

Moved: Lowder; Second: Adams

PASS: 6-0-0 (Yes-No-Abstain)

2. Future meetings

The SoTL Funding committee will schedule future meetings on the following schedule:

Feb 2016: Travel funding for conferences for Feb-May 2016; May 2016 SoTL Writing Retreat

Apr 2016: Travel funding for conferences for Jun 2016-May 2017; FY17 Faculty Learning Communities

Aug 2016: Travel funding for conferences for Sep 2016-May 2017; FY17 Quick-Starters FLC

Nov 2016: Travel funding for conferences for Dec 2016-May 2017

3. Travel Funding

The committee reviewed 16 proposals and recommended the following applicants for travel funding.

Name	Department	Title of travel funding proposal	Funding
Watanabe, Tad	Mathematics	Examining Mathematics Teacher Education Programs in Japan: Roles and Structures of Attached Schools	\$1,000.00
Sanchez, Wendy	Mathematics	National Council of Teachers of Mathematics Research Conference and Annual Meeting & Exposition	\$1,000.00
Glassmeyer, David	Mathematics	Angle and Slope Connections: Challenging Teacher Assumptions in Trigonometry	\$1,000.00

The committee requested that CETL update the criteria for the award and to provide examples of successful proposals in order to clarify the focus of the funding for presentations on student learning and teaching that supports student learning in baccalaureate or graduate courses.

==== end of minutes

SoTL Funding Committee

THU FEB 11, 2016 10:00-11:30 AM at CETL (Kennesaw Campus)

Minutes (Approved April 25, 2016)

College (Last FY of term)	Representative	Present?
Bagwell College of Education (FY17)	Megan Adams	Yes
Coles College of Business (FY18)	(vacant)	---
College of Architecture and Construction Management (FY16)	(vacant)	---
College of Computing and Software Engineering (FY17)	(vacant)	---
College of Humanities and Social Sciences (FY16)	Jennifer McMahon-Howard	Yes
College of Science and Mathematics (FY18)	Amy Hillen	Yes
College of the Arts (FY17)	Sam Robinson	Yes
Southern Polytechnic College of Engineering & Engineering Technology (FY18)	Lori Lowder	Yes
University College (FY16)	Hillary Steiner	Yes
WellStar College of Health and Human Services (FY18)	(vacant)	---
CETL Associate Director for SoTL (ex-officio, voting)	Tom Pusateri	Yes

1. Approval of last meeting's minutes

Motion to approve the minutes from the October 14, 2015 meeting.

Moved: Lowder; Second: Steiner

PASS: 6-0-0 (Yes-No-Abstain)

2. Announcements

The terms of representatives from the College of Humanities and Social Sciences and University College will expire at the end of this fiscal year, and four Colleges have vacant positions. The CETL Associate Director for SoTL will notify the CETL Executive Director to request elections for these positions.

CETL and University College are planning SoTL workshops to support faculty pursuing the scholarship of teaching and learning. Representatives from other Colleges are encouraged to develop work with the CETL Associate Director for SoTL to develop similar workshops appropriate for faculty in their Colleges.

3. Travel Funding

The committee reviewed 9 proposals and recommended 7 applicants for travel funding, all of whom included evidence that they will deliver presentations specifically related to teaching and student learning as it occurs in a higher education setting at conferences that focus on teaching and learning.

NAME (Alphabetical order)	DEPARTMENT	PROJECT TITLE AND VENUE	AMOUNT
Bohannon, Jeanne	Digital Writing & Media Arts	The LILAC Project: Coding Student Information-Seeking Behaviors Presentation accepted at the Student Success in Writing Conference, March 10-12, 2016, Savannah, GA	\$719.00
Farr, Daniel	Sociology & Criminal Justice	Present/Attend: Teaching Academic Survival and Success Conference Presentation accepted for the Teaching Academic Survival and Success Conference, March 19-24, 2016, Fort Lauderdale, FL	\$1,000.00
Hillen, Amy	Mathematics	New Resources for Supporting the Effective Teaching Practices: Elementary School Presentation at the National Council of Teachers of Mathematics, April 12-16, 2016, San Francisco, CA.	\$1,000.00
Johnson, Sarah	School of Communication & Media	Medium Matters: Faculty and student reflections on how the delivery channel impacts student engagement and academic success. Presentation accepted at the 2016 USG Teaching and Learning Conference, April 13-14, 2016, Athens, GA	\$441.80
Karim, M. A.	Civil and Construction Engineering	Learning of Environmental Engineering - On-line, Hybrid, or Face-to-Face: A Case Study Presentation accepted for the American Society of Engineering Educators Southeast Conference, March 13-15, 2016, Tuscaloosa, AL.	\$1,000.00
Linenberger, Kimberly	Chemistry and Biochemistry	Taxonomy of Biochemistry External Representations Applied to Biochemistry Textbooks Presentation at the American Society of Biochemistry and Molecular Biology, April 3, 2016, San Diego, CA.	\$1,000.00
Wagner, Amber	Computer Science	Raising the Awareness of Accessibility Needs in Block Languages Presentation accepted for the ACM Special Interest Group on Computer Science Education and participation in the New Educators Workshop, Feb 29-Mar 5, 2016, Memphis, TN.	\$1,000.00

3. SoTL Retreat Funding

The committee reviewed 13 proposals and recommended that all be invited to the SoTL Retreat.

NAME	DEPARTMENT	PROJECT TITLE
Adams, Megan	Secondary and Middle Grades Education	Incorporating Culturally Relevant Pedagogy Into Online Courses
Bailey, Bill	Systems and Industrial Engineering	Converged Courses: Eliminating the Differences between Online and Face to Face Learning
Bohannon, Jeanne Law	Digital Writing & Media Arts	Doing Critical Pedagogy Online: A DIY for Nurturing Collegial Writing Workshops in Graduate Level Courses
Burton, Tyra	Marketing and Professional Sales	Multiple Course Project Coordination: Increasing Student Engagement Utilizing a Multi-stage Real World Project
Das, Sandip	Electrical Engineering	Improving Student Learning by Implementation of Instructor Designed Interactive Simulation Tools in Electrical Engineering
Driver, Melissa	Inclusive Education	Using Virtual Simulation to Teach Collaboration to Teacher Candidates
Edwards, Belinda	Mathematics	Transformative Change in STEM Education through Student Centered Teaching
Rodriguez, Sanjuana	Elementary and Early Childhood Education	Preparing Pre-Service Teachers for the Diversity Imperative: Critical Encounters with Multicultural Literature
Stephenson, Sandria	School of Accountancy	Understanding cognition and "Big Data" analysis in traditional accounting students
Wynn, Charles	History and Philosophy	Secondary History Pre-service Teachers' Perceptions of Factors that Affect the Use of Problem/Decision-Based Activities
Zimmer, Kate	Inclusive Education: Special Education	Preparing Teacher Candidates to Design Behavior Intervention through Virtual Simulations

Respectfully submitted,
Thomas P. Pusateri

SoTL Funding Committee

MON APR 25, 2016 8:30-9:45 AM at CETL (Kennesaw Campus)

Minutes (Draft APR 25, 2016)

College (Last FY of term)	Representative	Present?
Bagwell College of Education (FY17)	Megan Adams	No
Coles College of Business (FY18)	(vacant)	---
College of Architecture and Construction Management (FY16)	(vacant)	---
College of Computing and Software Engineering (FY17)	(vacant)	---
College of Humanities and Social Sciences (FY16)	Jennifer McMahon-Howard	Yes
College of Science and Mathematics (FY18)	Amy Hillen	Yes
College of the Arts (FY17)	Sam Robinson	Yes
Southern Polytechnic College of Engineering & Engineering Technology (FY18)	Lori Lowder	Yes
University College (FY16)	Hillary Steiner (Chair)	Yes
WellStar College of Health and Human Services (FY18)	(vacant)	---
CETL Associate Director for SoTL (ex-officio, voting)	Tom Pusateri	Yes

1. Approval of last meeting's minutes

The Committee approved the minutes as distributed.

2. Announcements

Hillary Steiner will contact Michele DiPietro to seek representatives from Colleges whose positions are vacant or up for reelection. The committee will select a new Chair at its first meeting in Fall 2016, the date and time of which will be determined after we have received word on representatives from each College.

3. SoTL Faculty Learning Community

There were only 3 applicants for the SoTL Faculty Learning Community. Hillary Steiner suggested that we revise this program from a faculty learning community into an accountability group. Jennifer McMahon Howard suggested renaming the group to the SoTL Manuscript Completion Program. Tom Pusateri will develop a description and criteria for the revised program, which will include incentives for successful manuscripts in appropriate SoTL journals by a set time frame. Steiner and Pusateri will notify applicants of CETL's commitment to provide support for SoTL projects and will encourage those applicants to resubmit their proposals once the new program is developed.

4. Year of Russia Faculty Learning Community

The committee reviewed 9 applications to participate in this FLC. The committee agreed to support Dan Paracka's recommendations to fund the top 7 applicants based on Dan's rankings. Total CETL funding for the Year of Russia Faculty Learning Community is \$8500, which supports books and travel during FY17 to Russia for the FLC Coordinator and the 7 applicants.

RANK	NAME	DEPARTMENT
1	Rotnem, Thomas	Political Science and International Affairs
2	Vladimirov, Katya	History and Philosophy
3	Pate, Alice	History and Philosophy
4	Mathews, Timothy	Economics, Finance, and Quantitative Analysis
5	Melnik, Mikhail	Economics, Finance, and Quantitative Analysis
6	Bock, Joseph	Political Science and International Affairs
7	Long, Harrison	College of the Arts - Dean's Office

5. Contemplative Pedagogy Faculty Learning Community

The committee reviewed 7 applications to participate in the Contemplative Pedagogy FLC. The committee agreed to support the recommendations of FLC Coordinators Michele DiPietro and Linda Stewart to fund all 7 applicants, each of whom will receive \$1000 in travel funds during FY18 contingent upon successful completion of the requirements for participating in the FLC.

NAME (Alphabetical)	DEPARTMENT
Burton, Steven	Library
Ford, Jillian Carter	Secondary and Middle Grades Education
Johnston, Linda	Siegel Institute for Leadership, Ethics, & Character
Link, Tanja	Sociology and Criminal Justice
Seelarbokus, Chenaz B.	Political Science and International Affairs
Stiles, Cheryl	Library
Wood, Barbara	Library

6. Part-time Faculty Learning Community

The committee reviewed 14 applications to participate in the Part-time FLC. The committee agreed to support the recommendations of FLC Coordinator Mandy McGrew to fund 7 applicants who represent a diversity of disciplinary perspectives and years of teaching at KSU or other institutions. Each participant will receive \$1000 in travel funds during FY18 contingent upon successful completion of the requirements for participating in the FLC. The committee also agreed with McGrew's recommendation to place 4 applicants on a waitlist in case any of the 7 selected applicants is unable to participate. If a spot opens, McGrew will select from among the applicants in the waitlist in a way that maintains diversity of disciplines and years of teaching experience.

NAME (Alphabetical)	DEPARTMENT
Echols, Diana	First Year and Transition Studies
Goss, Desmond	Sociology and Criminal Justice
Kamasa-Quashie, Cynthia Ann	School of Communication & Media
Lord, Katia	School of Art and Design
Perry, Michael	Information Systems
Robinson, Rebecca	Interdisciplinary Studies
White, Stephen	Chemistry and Biochemistry
WAITLIST (Alphabetical)	(Note: Not in rank order)
Buonamia, Nicholas	Economics, Finance and Quantitative Analysis
Luscre, Kelly	Instructional Technology
Patterson, Selena	Health and Physical Education
Spadafora, Ashley (Hannah)	Geography and Anthropology

7. Faculty Learning Community

The committee reviewed 8 applications for faculty-led Faculty Learning Communities. The committee recommends funding the top 3 or 4 applications based on availability of CETL funding. Each FLC will receive \$750 for resources to support the FLC in FY17 and travel funds during FY18 (\$1500 for the FLC Coordinator, \$1000 for each participant) contingent upon successful completion of the requirements for participating in the FLC.

RANK	NAME	DEPARTMENT	PROJECT TITLE
1	Kelly-Jackson, Charlease	Elementary and Early Childhood Education	Utilizing Action Research in Teacher Preparation to Foster Reflective Habits of Mind
2	Das, Sandip	Electrical Engineering	Understanding the Learning Barriers of Non-traditional Adult Students in Engineering to Improve Retention and Success Rates
3	Thornton, Natasha	Elementary and Early Childhood Education	Teacher Preparation in a Pluralistic Society: Using a Critical Multicultural Lens to Address Culture in the Classroom
4	Richey, Amanda	Inclusive Education	Islamophobia and Higher Education: Developing Pedagogy and Awareness

8. Travel Funding

The committee reviewed 12 proposals and recommended 5 applicants for travel funding, all of whom will deliver presentations directly related to research on teaching undergraduate or graduate students.

NAME	DEPARTMENT	PROJECT TITLE	REQUEST
Bailey, Bill	Systems and Industrial Engineering	The Converged Classroom: A Follow up Study Presentation accepted at the American Society for Engineering Education Annual Conference and Exposition, New Orleans, LA, June 26-30, 2016	\$1,000
Das, Sandip	Electrical Engineering	Development of Low-cost, Portable, and Programmable Solar Module to Facilitate Hands-on Experiments and Improve Student Learning Presentation accepted at the American Society for Engineering Education Annual Conference and Exposition, New Orleans, LA, June 26-30, 2016	\$845
Guglielmo, Letizia	English	First Year Writing Assessment in the Consolidated University Presentation accepted at the Council of Writing Program Administrators Conference, Raleigh, NC, July 14-17, 2016	\$1,000
Hall, Christopher	School of Art and Design	8th International Painting Symposium - Torun, Poland Presentation of work open to the International Community and general public and participation in a community-based student workshop at the International Painting Symposium, Torun, Poland, June 27-July 7, 2016	\$1,000
Wang, Long (Larry)	Mathematics	Integrating Technology in Teaching and Learning Mathematics Presentation at the International Conference on Teaching and Learning in Higher Education, Paris, France, June 19-22, 2016	\$1,000

Respectfully submitted,
Thomas P. Pusateri

SoTL Funding Committee
SEP 9, 2016 1:00-2:00 PM at CETL (Kennesaw Campus)
Minutes (Approved FEB 13, 2017)

College (Last FY of term)	Representative	Present?
Bagwell College of Education (FY17)	Megan Adams	Yes
Coles College of Business (FY18)	(vacant)	---
College of Architecture and Construction Management (FY19)	Ameen Farooq	Yes
College of Computing and Software Engineering (FY17)	(vacant)	---
College of Humanities and Social Sciences (FY19)	Paul Story	Yes
College of Science and Mathematics (FY18)	Amy Hillen	Yes
College of the Arts (FY17)	Sam Robinson	Yes
Southern Polytechnic College of Engineering & Engineering Technology (FY18)	Lori Lowder	Yes
University College (FY16)	Hillary Steiner (Chair)	Yes
WellStar College of Health and Human Services (FY18)	(vacant)	---
CETL Associate Director for SoTL (ex-officio, voting)	Tom Pusateri	Yes

1. Welcome and introduction of new committee members

Dr. Steiner welcomed Ameen Farooq and Paul Story to the committee.

2. Approval of last meeting's minutes

The Committee approved the minutes from the April 25, 2016 meeting as distributed.

3. Election of Chair for 2016-2017

The committee elected Amy Hillen to serve as Chair.

4. Review of applications for Quick Starters Faculty Learning Community

The committee reviewed 12 applications for the Quick Starters Faculty Learning Community (FLC) and considered the ranking and feedback provided by Esther Jordan, CETL Associate Director for Faculty Support, who will coordinate the FLC. The committee voted to fund seven applicants and included an eighth applicant as an alternate in case one of the funded applicants declines the invitation to join the FLC or is unable to attend regular meetings.

NAME	COLLEGE	DEPARTMENT
Tristan L. Glenn	Bagwell College of Education	Inclusive Education
Amy Borello Gruss	Southern Polytechnic College of Engineering and Engineering Technology	Civil and Construction Engineering
Lisa Kastello	College of Art and Design	School of Art and Design
Na-Rae Kim	College of Humanities and Social Sciences	English and Interdisciplinary Studies
Giovanni Loreto	Architecture and Construction Management	Architecture
Jungkyu Park	Southern Polytechnic College of Engineering and Engineering Technology	Mechanical Engineering
Xiaohui(Rebecca) Shi	College of Science and Mathematics	Mathematics
ALTERNATE		
Danelle Dyckhoff	University College	First-Year and Transition Studies

8. Travel Funding

The committee reviewed 12 proposals and recommended 4 applicants for travel funding, all of whom will deliver presentations directly related to research on teaching undergraduate or graduate students.

NAME	DEPARTMENT	PROJECT TITLE	REQUEST
Elue, Chinasa	Educational Leadership	Association for the Study of Higher Education (ASHE) Conference Two presentations accepted at the Association for the Study of Higher Education (ASHE) conference, November 9-12, 2016	\$1,000
Glassmeyer, David	Mathematics	Preservice Teachers' Constructions of Dynamic Geometry Sketches for Explaining and Exploring Trigonometry Paper accepted at Association of Mathematics Teacher Educators conference, Orlando, FL, February 9-11, 2017	\$1,000
Myers, Marrielle	Elementary & Early Childhood Education	Funds of Knowledge and "Critical Tasks" in Elementary Mathematics PST Preparation: A Robust Approach Paper accepted at Association of Mathematics Teacher Educators conference, Orlando, FL, February 9-11, 2017	\$1,000
Naidu, Bhupinder	Department of Leadership and Integrative Studies	Pitfalls and Successes of the Co-Requisite Model of Mathematics Accepted to present at the Hawaii International Conference on Education, Honolulu, HI, January 3-6, 2017	\$1,000

Respectfully submitted,
Thomas P. Pusateri

SoTL Funding Committee

FEB 13, 2017, 11:00am-12:00pm at CETL (Kennesaw Campus)

Minutes (Approved April 25, 2017)

College (Last FY of term)	Representative	Present
Bagwell College of Education (FY17)	Megan Adams	No
Coles College of Business (FY18)	Jennifer Hutchins	Yes
College of Architecture and Construction Management (FY19)	Ameen Farooq	No
College of Computing and Software Engineering (FY17)	Allan Fowler	No
College of Humanities and Social Sciences (FY19)	Paul Story	Yes
College of Science and Mathematics (FY18)	Amy Hillen (Chair)	No
College of the Arts (FY17)	Sam Robinson	Yes
Southern Polytechnic College of Engineering & Engineering Technology (FY18)	Lori Lowder	Yes
University College (FY19)	Hillary Steiner	No
WellStar College of Health and Human Services (FY18)	Katherine Ingram	Yes
CETL Associate Director for SoTL (ex-officio, voting)	Tom Pusateri	Yes

1. Welcome and introduction of new committee members

Tom Pusateri chaired the meeting in Amy Hillen's absence. Tom welcomed Jennifer Hutchins and Katherine Ingram to the committee.

2. Approval of last meeting's minutes

The Committee approved the minutes from the September 9, 2016 meeting as distributed.

3. Review of applications for SoTL Retreat

The committee reviewed 9 applications for the SoTL Retreat. The committee voted to fund seven applicants.

NAME	DEPARTMENT:College	PROJECT TITLE
Zimmer, Katherine	BCOE: Inclusive Education	Project TeachLive: The Engagement Cycle
Stephenson, Sandra	CCOB: School of Accountancy	Developing and using the "entrepreneurial mind set" to support quality learning in higher education
Vandenbussche, Jennifer	CSM: Mathematics	The effect of required office hours on an early incentivized remediation program in Calculus
Myers, Marrielle	BCOE: Elementary and Early Childhood Education	Preparing pre-service elementary teachers to teach math in diverse classrooms (culture, language, and ability)
GuramatunhuCooper, Nyasha	UC: Leadership and Integrative Studies	Teaching Leadership Online: Incorporating High Impact Practices Through Discussion Boards
Rodriguez, Sanjuana	BCOE: Elementary and Early Childhood Education	Exploring Change in Pre-Service Teachers' Beliefs in Teaching Culturally and Linguistically Diverse Students
Hutchins, Jennifer	CCOB: Marketing and Professional Sales	Conceptualizing the Measurement of Student Learning in the Realm of Experiential Teaching and Learning

4. Annual Country Study Program Faculty Learning Community: India

The SoTL Funding Committee voted to affirm the recommendations of Dan Paracka and the Annual Country Study Program Steering Committee, chaired by Binbin Jiang, for the following participants for the Year of India Faculty Learning Community:

Katarina Gephardt (English)

Ravi Ghadge (Sociology and Criminal Justice)

Douglas Moodie (Business)

Anne Richards (English and Conflict Management)

Debarati Sen (Geography and Anthropology)

Ginny Zhan (Psychology)

5. Review of applications for Travel Funding

The committee reviewed 11 applications for Travel Funding. The committee voted to fund seven applicants. Three applicants who received funding declined because their travel plans changed. The committee also brainstormed possible criteria for reviewing future travel funding applications that Tom will share with Michele DiPietro for his consideration.

NAME	COLLEGE: DEPARTMENT	CONFERENCE, LOCATION, DATES PAPER TITLE (OR OTHER PURPOSE FOR ATTENDING)	REQUEST
Adams, Erin	BCOE: Elementary and Early Childhood Education	American Educational Research Association, San Antonio, TX, April 27-May 1 Paper accepted: Talking about Panopticons in Teacher Education Chairing: Affirming Diversity in the Social Studies	\$1000.00
Cortes (Linenberger), Kimberly	CSM: Chemistry and Biochemistry	American Society of Biochemistry and Molecular Biology, Chicago, IL, April 22-26 Paper accepted: Use of Eyetracking Technology to Determine Biochemistry Expert-Novice Differences in Reading Metabolic Pathways	\$1000.00
Glenn, Tristan	BCOE: Inclusive Education	American Association of Colleges for Teacher Education Tampa, FL, March 2-4 Two interactive Dialogues Accepted: 1. Framing Theory and Culturally Response Teacher Preparation 2. (Re)framing (Un)safe Spaces: Challenges and Opportunities for Diversity Dialogue in Education Preparation Programs	\$1000.00
Haack, Karla	CSM: Ecology, Evolution, and Organismal Biology	Experimental Biology, Chicago, IL, April 22-24 Attend a committee meeting for the American Physiological Society's Porter Physiology Development Minority Affairs Committee; Mentor fellows, Judge awards and posters	\$950.00
Karim, M. A.	CACM: Civil and Construction Engineering	American Society of Engineering Educators Zone II Conference, San Juan, Puerto Rico, March 1-5 Paper approved for presentation and publication: Importance and Sequence of Laboratory Course in Environmental Engineering: A Case Study	\$1000.00
Rodriguez, Darlene	WCHHS: Social Work and Human Service	Teaching Professor Conference, St. Louis, MO. June 2-4 Paper accepted: When Cultures Collide: Navigating Cultural Dimensions as Immigrant Educators	\$1000.00
Steiner, Hillary	UC: First-Year and Transition Studies	SoTL Commons, Savannah, GA, March 28-31 Paper accepted: Using a Strategy Project to Promote Self-Regulated Learning	\$568.71
Nava (Overton), Angela	CHSS: Sociology and Criminal Justice	Academy of Criminal Justice Sciences, Kansas City, MO, March 21-24 Paper accepted: Developing and Preparing for /Large Sections	These applicants declined funding due to changes in travel plans.
Varagona, Lynn	WCHHS: School of Nursing	Transformative Learning Conference, Oklahoma City, OK, March 1-3 Paper accepted: Transformative Learning Process & Outcomes of a Mental Health Nursing Clinical Rotation	
Warner, Mark	BCOE: Elementary and Early Childhood Education	International Technology, Education, and Development Conference, Valencia, Spain, March 5-9 Paper accepted: Technological Pedagogical Content Knowledge and Problem Based Learning Enhance Teacher Preparation for Elementary Education	

6. Next meeting: Week of April 24, 2017

Tom Pusateri will set up a Doodle poll to schedule the next meeting during the week of April 24, 2017, which is the week after the next round of SoTL Funding applications are due (due date: April 17, 2017).

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Respectfully submitted,

Thomas P. Pusateri

SoTL Funding Committee

APR 25, 2017, 11:00am-12:30pm at CETL (Kennesaw Campus)

Minutes (Approved September 8, 2017)

College (Last FY of term)	Representative	Present
Bagwell College of Education (FY17)	Megan Adams	No
Coles College of Business (FY18)	Jennifer Hutchins	Yes
College of Architecture and Construction Management (FY19)	Ameen Farooq	Yes
College of Computing and Software Engineering (FY17)	Allan Fowler	Yes
College of Humanities and Social Sciences (FY19)	Paul Story	Yes
College of Science and Mathematics (FY18)	Nicolae Pascu	Yes
College of the Arts (FY17)	Sam Robinson	No
Southern Polytechnic College of Engineering & Engineering Technology (FY18)	Lori Lowder	Yes
University College (FY19)	Hillary Steiner (Chair)	Yes
WellStar College of Health and Human Services (FY18)	Katherine Ingram	Yes
CETL Associate Director for SoTL (ex-officio, voting)	Tom Pusateri	Yes

1. Welcome and introduction of new committee member

Hillary Steiner chaired the meeting. She welcomed Nicolae Pascu to the committee.

2. Approval of last meeting's minutes

The Committee approved the minutes from the February 13, 2017 meeting as distributed.

3. Review of applications for Teaching Conference Travel Funding

The committee reviewed 4 applications for travel funding. The committee voted to fund all four applicants.

NAME	COLLEGE: DEPARTMENT	CONFERENCE, LOCATION, DATES PAPER TITLE (OR OTHER PURPOSE FOR ATTENDING)	REQUEST
Moran, Clarice	CHSS: English	International Literacy Association Annual Conference, July 15-17, 2017, Orlando, FL, Presentation accepted	\$1,000.00
Quinlan, Meghan	COTA: Dance	Mellon School of Theater & Performance Research: Research, Pedagogy, Activism, June 5-16, 2017, Cambridge, MA, Invited to participate	\$940.00
Das, Sandip	SPCEET: Electrical Engineering	American Society of Engineering Education Annual Conference, June 25- 28, 2017, Columbus, OH, Paper accepted	\$750.00
Ao, Yumin	CHSS: Foreign Languages	International Conference on Teaching and Learning Chinese in Higher Education, Southampton, United Kingdom, Paper accepted	\$1,000.00

4. Criteria for future Teaching Conference Travel Funding applications

The committee provided feedback on changes to the criteria for future Teaching Conference Travel Funding Applications. Tom Pusateri posted the revised criteria to the CETL website.

5. Review of applications for Faculty Learning Communities.

NAME	COLLEGE: DEPT	TITLE OF FACULTY LEARNING COMMUNITY
Chin, Craig	SPCEET: Electrical Engineering	Strategies for the Effective Implementation of Differentiated Instruction in College Level Courses
Giddens, Elizabeth	CHSS: English	Teaching Sustainability Across Colleges: A Framework for Key Competencies and Innovation
Rhodes, Jason	CHSS: Geography & Anthropology	Teaching for Social Justice Faculty Learning Community
Webb, Allison	CHSS: Foreign Languages	Best Practices: High-Impact Teaching in the Foreign Language Classroom

5. Appreciation of service

Tom Pusateri expressed thanks to members of the committee members whose terms of service are ending: Megan Adams, Allan Fowler, and Sam Robinson.

6. Next meeting

Tom Pusateri will set up a Doodle poll to schedule the next meeting during September 2017.

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Respectfully submitted,

Thomas P. Pusateri

SoTL Funding Committee

SEP 08, 2017, 9:30am-10:30am at CETL (Kennesaw Campus)

Minutes (Approved February 12, 2018)

College (Last FY of term)	Representative	Present
Bagwell College of Education (FY20)	Anete Vasquez	Yes
Coles College of Business (FY18)	Jennifer Hutchins	No
College of Architecture and Construction Management (FY19)	Ameen Farooq	No
College of Computing and Software Engineering (FY20)	Xiaohua Xu	No
College of Humanities and Social Sciences (FY19)	Paul Story	Yes
College of Science and Mathematics (FY18)	Nicolae Pascu	Yes
College of the Arts (FY20)	Diana Gregory	Yes
Southern Polytechnic College of Engineering & Engineering Technology (FY18)	Lori Lowder (Chair)	Yes
University College (FY19)	Debra Geist	Yes
WellStar College of Health and Human Services (FY18)	Katherine Ingram	Yes
CETL Associate Director for SoTL (ex-officio, voting)	Tom Pusateri	Yes

1. Welcome and introduction of new committee member

Tom Pusateri welcomed Anete Vasquez and Diana Gregory to the committee. Pusateri announced that Xiaohua Xu also joined the committee but was unable to attend this meeting.

2. Selecting a Faculty Chair for the Committee

Committee members elected Lori Lowder to serve as Chair of the Committee for FY18.

3. Approval of last meeting's minutes

The Committee approved the minutes from the April 25, 2017 meeting as distributed.

3. Review of applications for Teaching Conference Travel Funding

The committee reviewed 13 applications for travel funding. The committee voted to fund six applicants.

Name	College Department	Conference Location, Date(s) <i>Paper Title(s) (or Other Reason for Attending)</i>	Funded Amount
Brasco, Craig	COTA School of the Arts	International Society for the Scholarship of Teaching and Learning Calgary, Alberta, Canada, October 11-14, 2017 <i>SoTL Contours in Visual Arts: Delineating and Emerging Future</i>	\$650.00
Bryan, Charity	WCH&HS Health Promotion and Physical Education	OLC Accelerate Orlando, FL, November 14-17, 2017 <i>Engagement in Online and Blended/Hybrid Courses: A Brainstorming Session</i>	\$1,000.00
Driver, Melissa	BCOE Inclusive Education	Teacher Education Division for the Council of Exceptional Children Savannah, GA, November 7-10, 2017 <i>1. Training Early Childhood Teachers to Integrate Storybooks in Preschool Mathematics</i> <i>2. Learning to Collaborate Using Virtual Simulations to Prepare Preservice Special Education Teachers</i> <i>3. Simulated Classroom Laboratory: A Unique Approach to Preparing Teachers to Work with Challenging Student Behaviors</i> <i>4. Don't be a Robot: Tips for Humanizing Online Instruction</i> <i>5. Low Tech and High Tech Methods of Instruction to Teach High Leverage Practices</i>	\$1,000.00

Name	College Department	Conference Location, Date(s) <i>Paper Title(s) (or Other Reason for Attending)</i>	Funded Amount
Lyons, Linda	UC First Year and Transition Studies	National Learning Community Conference Chicago, IL, November 9-11, 2017 <i>Combining 3 High-Impact Practices in a First Semester Learning Community</i>	\$1,000.00
Treiber, Linda	CH&SS Sociology and Criminal Justice	Association for Applied and Clinical Sociology Conference Cleveland, OH, October 5-8, 2017 <i>Failing at the Five Rights: An Analysis of New Nurses' Medication Errors</i>	\$995.00
Vasquez, Anete	BCOE Secondary and Middle Schools Education	International Society for the Scholarship of Teaching and Learning Calgary, Alberta, Canada, October 11-14, 2017 <i>Teacher Candidates' Experiences Teaching Diverse Students</i>	\$1,000.00

The Committee suggested revising the instructions for future travel awards to request that applicants articulate their role(s) at the conference (e.g., level of participation in a multi-authored submission) and to include the abstract(s) submitted to the conference that describe their project(s).

4. Review of Recommendations for Quick Starters Faculty Learning Community

The committee reviewed and accepted Esther Jordan's recommendations for funding fourteen of the fifteen applicants for the Quick Starters Faculty Learning Community.

Name	College	Department	Name	College	Department
Aditya, Animesh	CS&M	Chemistry & Biochemistry	Henry, Robert	COTA	School of Music
Alviar, Theresa	BCOE	Early Childhood and Elementary Education	Hu, Wenhua	CCS&SE	Software Engineering and Game Development
Bennett, Katie	BCOE	Inclusive Education	Kim, Jinhee	BCOE	Early Childhood and Elementary Education
Brown Spiers, Miriam	CH&SS	English and Interdisciplinary Studies	Miller, Stephanie	CCOB	School of Accountancy
Carroll, Fred	CH&SS	History & Philosophy	Nava, Angela	CHSS	Sociology and Criminal Justice
Edwards, Ordene	CH&SS	Psychology	Schaab, Kate	UC	Leadership and Integrative Studies
Gambrell, James A.	BCOE	Inclusive Education	Young, Susan L.	CCOB	Management and Entrepreneurship

5. Scheduling the February 2018 and April 2018 Meetings.

Tom Pusateri indicated that the deadlines for funding applications in the Spring semester are:
February 5, 2018 for the SoTL Retreat and Teaching Conference Travel Funding (for March 1 to June 10)
April 16, 2018 for Faculty Learning Communities and Teaching Conference Travel Funding (for June 10 to Oct 15)

Pusateri encouraged committee members to anticipate meetings the week following each application deadline.

5. Adjourn.

Dr. Lowder adjourned the meeting at 10:28am.

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Respectfully submitted,

Thomas P. Pusateri

SoTL Funding Committee
FEB 12, 2018, 12:30pm-1:30pm at CETL (Kennesaw Campus)
Minutes (Approved April 24, 2018)

College (Last FY of term)	Representative	Present
Bagwell College of Education (FY20)	Anete Vasquez	Yes
Coles College of Business (FY18)	Jennifer Hutchins	Yes
College of Architecture and Construction Management (FY19)	Ameen Farooq	No
College of Computing and Software Engineering (FY20)	Xiaohua Xu	No
College of Humanities and Social Sciences (FY19)	Paul Story	Yes
College of Science and Mathematics (FY18)	Nicolae Pascu	Yes
College of the Arts (FY20)	Diana Gregory	Yes
Southern Polytechnic College of Engineering & Engineering Technology (FY18)	Lori Lowder (Chair)	Yes
University College (FY19)	Debra Geist	Yes
WellStar College of Health and Human Services (FY18)	Katherine Ingram	No
CETL Associate Director for SoTL (ex-officio, voting)	Tom Pusateri	Yes

1. Welcome

Lori Lowder called the meeting to order at 12:33pm.

3. Approval of last meeting's minutes

The Committee approved the minutes from the September 9, 2018 meeting as distributed.

3. Review of applications for Teaching Conference Travel Funding

The committee reviewed 9 applications for travel funding. Committee members independently ranked all applications based on the posted criteria prior to the meeting, discussed their rankings during the meeting, and awarded funding based on the combined rankings of all committee members. The committee had sufficient funds to fund 6 of the 9 applicants (see below).

Applicant Conference, Location	College Department	Funded
Cortes, Kimberly National Meeting of the American Chemical Society, New Orleans, LA	College of Science and Mathematics Department of Chemistry & Biochemistry	\$1,000
Doleys, Tom European Conference on Teaching & Learning, Prague, Czech Republic	College of Humanities and Social Sciences School of Government & Int'l Affairs	\$1,000
Farr, Daniel International Conference on Mobile, Hybrid, Online Learning, Rome, Italy	College of Humanities and Social Sciences Department of Sociology & Criminal Justice	\$714
Huang, Sha National Chinese Language Conference, Salt Lake City, UT	College of Humanities and Social Sciences Department of Foreign Languages	\$1,000
Setiawan, Arief National Conference on the Beginning Design Student, Cincinnati, OH	College of Architecture and Construction Mgmt. Department of Architecture	\$1,000
Warner, Mark National Youth at Risk, Savannah, GA	Bagwell College of Education Department of Elementary Education	\$1,000

4. Review of applications for the SoTL Retreat

The committee received 11 applications for the SoTL Retreat. The committee reviewed the applications and recommended that all 11 applicants be invited to the SoTL Retreat. The applicants appear below.

NAME	DEPARTMENT	PROJECT TITLE
Aditya, Animesh	College of Science and Mathematics Department of Chemistry & Biochemistry	Implementation of "Observe-Diagnose-Treat" Approach for Systematic Problem Solving in Organic Chemistry
Choi, Jayoung	Bagwell College of Education Department of Inclusive Education	A linguistically just pedagogy for education majors at KSU
Das, Sandip	Southern Polytechnic College of Engineering and Engineering Technology Department of Electrical Engineering	Internet-based Remote Laboratory for Distance Learning Graduate Students in Electrical Engineering
Driver, Melissa	Bagwell College of Education Department of Inclusive Education	Understanding Equitable Assessment in Teacher Education: How Preservice Teachers Make Meaning
Fisher, Jonathan	College of the Arts School of Art and Design	Effective Teaching of Conceptual Inventiveness and Creativity in Visual Arts
Gallivan, Michael J.	Coles College of Business Department of Information Systems	Reviewing Evidence for the Flipped Classroom: Organizing and Conducting a Meta-Analysis of Results
Glover, Ebony	College of Humanities and Social Sciences Department of Psychology	Using A Visual Illusion to Teach Principles of Neural Processing
Huang, Sha	College of Humanities and Social Sciences Department of Foreign Languages	Using Authentic Materials in Foreign Language Chinese Classrooms: A Survey Study about Learners' Perceptions
Myers, Marrielle	Bagwell College of Education Department of Elementary and Early Childhood Education	Restructuring pre-service teachers' mathematics content knowledge in diverse settings
Ritter, Lake	College of Science and Mathematics Department of Mathematics	Effects of student use and perception of office hours on success in calculus 1
Zimmer, Katherine	Bagwell College of Education Department of Inclusive Education	Project AVATAR: Developing Expertise in High Leverage Practices through Mixed-Reality Simulations

5. Scheduling the April 2018 Meeting.

Tom Pusateri indicated that the deadline for next round of funding applications is April 16, 2018 for Faculty Learning Communities and Teaching Conference Travel Funding (for June 10 to Oct 15)

Pusateri encouraged committee members to anticipate meetings the week following each application deadline.

5. Adjourn.

Dr. Lowder adjourned the meeting at 12:53pm.

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Respectfully submitted,

Thomas P. Pusateri

SoTL Funding Committee
APR 24, 2018, 3:30-4:30pm at CETL (Kennesaw Campus)
Minutes (Approved APR 24, 2018)

College (Last FY of term)	Representative	Present
Bagwell College of Education (FY20)	Anete Vasquez	No
Coles College of Business (FY18)	Jennifer Hutchins	Yes
College of Architecture and Construction Management (FY19)	Ameen Farooq	Yes
College of Computing and Software Engineering (FY20)	Xiaohua Xu	No
College of Humanities and Social Sciences (FY19)	Paul Story	Yes
College of Science and Mathematics (FY18)	Nicolae Pascu	No
College of the Arts (FY20)	Diana Gregory	Yes
Southern Polytechnic College of Engineering & Engineering Technology (FY21)	Lori Lowder (Chair)	Yes
University College (FY19)	Debra Geist	Yes
WellStar College of Health and Human Services (FY18)	Katherine Ingram	Yes
CETL Associate Director for SoTL (ex-officio, voting)	Tom Pusateri	Yes

1. Welcome

Lori Lowder called the meeting to order at 3:34pm.

2. Approval of last meeting's minutes

The Committee approved the minutes from the February 12, 2018 meeting as corrected.

3. Review of applications for Teaching Conference Travel Funding

The committee reviewed 7 applications for travel funding. Committee members independently ranked all applications based on the posted criteria prior to the meeting, discussed their rankings during the meeting, and awarded funding based on the combined rankings of all committee members. The committee voted affirmatively to fund 5 of the 7 applicants (see below).

Applicant Conference, Location	College Department	Funded
Arnold, Holly The Learner Conference, Athens, Greece	Bagwell College of Education Inclusive Education	\$1,000
Arnett, E. Jonathan Institute of Electrical and Electronic Engineers Professional Communication Conference, Toronto, Ontario, Canada	College of Humanities and Social Sciences Technical Communication and Interactive Design	\$1,000
Das, Sandip American Society for Engineering Education Annual Conference, Salt Lake City, UT	Southern Polytechnic College of Engineering and Engineering Technology Electrical Engineering	\$1,000
Lee, Jeongyi Sociolinguistics Symposium, Auckland, New Zealand	College of Humanities and Social Sciences Foreign Languages	\$1,000
Marshall, Matthew American Society for Engineering Education Annual Conference Salt Lake City, UT	Southern Polytechnic College of Engineering and Engineering Technology Mechatronics Engineering	\$1,000

4. Review of applications for Faculty Learning Communities

The committee received 10 applications for FY19 Faculty Learning Communities. Committee members independently ranked all applications based on the posted criteria prior to the meeting, discussed their rankings during the meeting, and awarded funding to the top 4 applications based on the combined rankings of all committee members.

NAME	DEPARTMENT	PROJECT TITLE
Sterling, Evelina	College of Humanities and Social Sciences Sociology & Criminal Justice	Engaging in Undergraduate Research: A Cross-Disciplinary Effort to Improve Faculty and Student Experiences
Giddens, Elizabeth	College of Humanities and Social Sciences English	Teaching Sustainability Across Colleges: Designing and Innovative Certificate for All Students
GuramatunhuCooper, Nyasha	University College Leadership & Integrative Studies	Teaching from a Third Space: Experiences of International Faculty
Graf, Karen	College of Humanities and Social Sciences Foreign Languages	Social Justice in the Language Classroom

5. Appreciation of service

Tom Pusateri congratulated Lori Lowder on her election to a second three-year term and expressed thanks to members of the committee members who terms of service are ending: Jennifer Hutchins, Katherine Ingram, and Nicolae Pascu. Pusateri announced that he will be retiring from Kennesaw State University and that another member of the CETL staff will coordinate future meetings of the committee.

6. Approval of today's meeting's minutes

The Committee reviewed and approved the minutes from the April 24, 2018 meeting.

7. Adjourn.

Dr. Lowder adjourned the meeting at 4:15pm.

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Respectfully submitted,

Thomas P. Pusateri